



Chief Ministers Health Insurance Scheme (CMHIS)

# How to Download the MA Deduction Certificate



<https://cmhis.nagaland.gov.in>

# STEP 1

# LOGIN TO THE CMHIS PORTAL

**Chief Minister Health Insurance Scheme**

Home About Get Ayushman CMHIS Card Hospitals Resources Health Benefit Packages Notifications/Downloads Greivances [Login | Register](#)

## User Login

**NEW REGISTRATION CATEGORIES**

- Registration with PIMS Code
- Pensioners Registration
- General Category Registration

**Registered user Login**

[Login with password](#) [Login with OTP](#)

Registered Email or Mobile:

Password:

Forgot Password? [click here](#)

Enter Captcha

[Login](#)

**CMHIS**  
is a public Health Insurance scheme by the Government of Nagaland to provide free Health insurance Cover of ₹5 Lakhs per family

**USEFUL LINKS**

- National Health Authority
- PMJAY BIS Portal

**CONTACT US**

Dept. of Health & Family Welfare  
Kohima  
Nagaland



<https://cmhis.nagaland.gov.in>

STEP 2

CLICK ON  
CLAIMS  
BUTTON

The screenshot shows the dashboard interface. In the left navigation menu, the 'Claims' button is highlighted with a red box. A yellow arrow points from this button to the 'Submit Claims' button in the main content area, which is also highlighted with a red box. The main content area displays user profile information, a 'Sync Data with PIMS' button, and a table of family/dependency status.

Navigation: Dashboard

Claims

Profile Status for Er. [Redacted]

Sync Data with PIMS

Family ID: [Redacted]

Entitlement grade: [Redacted]

Here you can view your dependency and status of your submission.

Further dependency can only be added once your current application is approved.

Download Self Certification Submit Claims

Apply for Emergency Approval Change Password

Update DOB for HOH

### Family/Dependency Status

APPROVED

Current Status ?

Sl.No	Name	Relation	DOB	Gender
1	Head of household Er. [Redacted]			
2	[Redacted]			
3	[Redacted]			
4	[Redacted]			
5	[Redacted]			



<https://cmhis.nagaland.gov.in>

# STEP 3

CLICK ON  
“Download  
Certificate for  
MA  
Deduction”

Navigation

Dashboard

Claims

### CMHIS CLAIM PROCESS INFORMATION

With the launch of Chief Minister Health Insurance Scheme (CMHIS), fresh approval for treatment under Medical Reimbursement (MR) Scheme was discontinued w.e.f 1 November 2022. However, due to initial issues in implementation including refusal of service by empanelled hospitals, some patients could not avail the benefits of the Scheme and had to make self-payment for the cost of treatment. In order to ensure that CMHIS (EP) beneficiaries are not deprived of their benefits, the Government of Nagaland has allowed submission of CLAIMS for CMHIS (EP) Category for Treatments undertaken between **1<sup>st</sup> November 2022 till 31<sup>st</sup> December 2023**

For the purpose of submitting claims, the following instructions are to be followed:-

1. Click the **"Download Certificate Format for MA Deduction"** button to download the System Generated Format
2. **Government Employees** are required to get the certificate signed from their concerned **Drawing Disbursement Officer (DDO)**
3. **Pensioner's** Drawing Pension from the **TREASURY** are required to get the certificate signed from their concerned Treasury Officer.
4. **Pensioner's** Drawing Pension from the **BANK** are required to get the certificate signed from their concerned **BANK MANAGER**.
5. The duly signed certificate for MA Deduction is required to be uploaded while submitting claims.
6. Please keep all relevant **TREATMENT BILLS & HOSPITAL DOCUMENTS** handy for upload while submitting claims.

**Bills (that may be uploaded consolidated in a single PDF)**

- Hospital Final Bill - **mandatory**
- Medicine Bills - **mandatory**
- Investigation Bill - **mandatory**
- Implant Invoice
- All other relevant Bills

**Documents (that may be uploaded consolidated in a single PDF)**

- Indoor case paper/ case sheet - **mandatory**
- Prescription sheet/ Doctors note - **mandatory**
- Discharge summary - **mandatory**
- X-Ray
- PET/CT-Scan
- ECHO Scan
- MRI Scan
- USG Report
- Biopsy Report
- Laboratory Test Report
- Photo Post operative scar
- FR/Medico Legal Certificate
- Death Summary
- Implant sticker
- All other relevant Documents

**Download Certificate Format for MA Deduction**





<https://cmhis.nagaland.gov.in>

## STEP 4

SIGN THE  
MA DEDUCTION  
CERTIFICATE  
FROM  
COMPETENT  
AUTHORITY



### CERTIFICATE OF MONTHLY MEDICAL ALLOWANCE DEDUCTION FOR CMHIS (EP) BENEFICIARIES

#### 1. Beneficiary Information (Employee):

Full Name of Head of Household:	Will be auto filled by the system
PIMS CODE:	
Registered Mobile Number:	
Household/Family ID:	
CMHIS Entitlement Grade:	
Entitled Monthly Medical Allowance Amount: (to be filled by DDO)	

#### 2. Details of Declared Dependents of the Family

Sl.	Name	Mobile	Year of Birth	Relationship
1	Will be Auto Filled by the system			
2				
3				
4				
5				

#### 3. Declaration by the Drawing Disbursement Officer of the Establishment

I, [Redacted], hereby certify that the deduction of Monthly Medical Allowance Deduction for above-mentioned beneficiary @ Rs. [Redacted] [Rupees] [Redacted] only] per month was started w.e.f. [Redacted]

Signature & Seal [Redacted]

Date of Issue [Redacted]

#### 4. Details of Issuing Officer of the Establishment

Officer's Name:
Establishment / Department:
Establishment:
Contact Number

All **FORM FIELDS** marked in **RED** are required to be filled in by the **COMPETENT AUTHORITY** as the case may be :-

#### FOR GOVERNMENT EMPLOYEES

✓ To be filled up by the concerned **Drawing & Disbursement Officer (DDO)**.

**FOR PENSIONERS**  
To be filled up by the concerned

✓ **TREASURY OFFICER**

OR

✓ **BANK MANAGER**



Thank You