

**GOVERNMENT OF NAGALAND  
NAGALAND HEALTH PROTECTION SOCIETY  
DEPARTMENT OF HEALTH & FAMILY WELFARE  
NAGALAND: KOHIMA**

No. NL/SHA/HR-1/2020/1670

Dated Kohima, 13/12/ 2024

**ADVERTISEMENT**

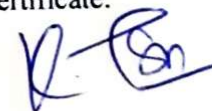
The Nagaland Health Protection Society (NHPS), Department of Health & Family Welfare, Government of Nagaland invites application from interested candidates to fill the following posts purely on contractual basis for 1 year.

| Position                                    | Number of Posts | Monthly Remuneration   | Educational Qualification/Experience Required  |
|---|-----------------|--|--|
| <b>1. Monitoring and Evaluation Manager</b> | 01              | <b>₹60,000 per month</b><br><br>Additional ₹5000 (for experience of more than 6 years in relevant field) | <b>A. Qualification:</b><br>Post Graduate Degree or Equivalent in Public Health or Healthcare Management from a recognized Institution.<br><br><b>B. Experience required:</b><br>Minimum 5 years of experience in Insurance Sector (public or private)<br><br><b>C. Desirable:</b><br>i. Professional experience in monitoring and evaluation, risk management, or fraud detection, preferably in healthcare or public health programs.<br>ii. Experience with risk assessment methodologies, fraud management tools, and data analytics for monitoring compliance and performance |
| <b>2. IT Manager cum Business Analyst</b>   | 01              | <b>₹40,000 per month</b><br><br>Additional ₹5000 (for experience of more than 6 years in relevant field) | <b>A. Qualification:</b><br>BE/B.tech in CSE/IT/ECE or MCA/MBA (IT) from a recognized Institution.<br><br><b>B. Experience required:</b><br>Minimum 5 years of experience in project management in IT projects.<br><br><b>C. Desirable:</b><br>i. Experience in IT system maintenance within the insurance industry is an advantage.<br>ii. Familiarity with insurance enrollment and claims IT systems will be an added advantage.  |

|                                   |    |  |  |
|-----------------------------------|----|--|--|
| 3. Accounts and Admin Assistant   | 01 | <b>₹30,000 per month</b><br><br>Additional ₹5000 (for experience of more than 3 years in relevant field) | <b>A. Qualification:</b><br>CA / ICWA Intermediate cleared, or M. Com from a recognized Institution.<br><br><b>B. Experience required:</b><br>Minimum 2 years experience in accounting of large scale projects or government schemes with knowledge of Tally software, GST, TDS and other statutory remittances.<br><br><b>C. Desirable:</b><br>Experience in the insurance industry or managing large government projects/schemes will be an added advantage. |
| 4. District Programme Coordinator | 17 | <b>₹20,000 per month</b><br><br>Additional ₹5000 (for experience of more than 3 years in relevant field) | <b>A. Qualification and experience:</b><br>i. Bachelor's degree in any field from a recognized institution, with strong proficiency in computer applications.<br><br><b>B. Minimum Experience required:</b><br>At least 2 years of experience in implementing government health insurance programs, or working in the insurance industry or with a Third-Party Administrator (TPA).  |

**Note:**

1. Interested candidates may download the application form from <https://cmhis.nagaland.gov.in/>.
2. Contract will be for a period of 1 year with possibility of renewal subject to satisfactory performance.
3. Filled application form may be submitted NHPS Office, Directorate of Health and Family Welfare, Ruziezou, Kohima, Nagaland-797001.
4. Deadline for submission of application form is 12:00 PM on 10/01/2025
5. Applicants not fulfilling the essential qualification criteria will not be considered.
6. In case of multiple candidates obtaining same marks after interview, further selection will be based on merit as per degree certificate.



**(THAVASEELAN K) IAS**  
 CEO, Nagaland Health Protection Society  
 Nagaland::Kohima